

OUTREACH TO PROSPECTIVE BIDDERS
INVITATION FOR BIDS (IFB) No. B26002, Installment of Keyless Entry Systems at Murray Manor & Harris House

FROM: Carrie J. Carlson, CFO/HR/Modernization
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We invite you to participate in the following Invitation for Bids (IFB) process:

IFB No. B26002, Installment of Keyless Entry Systems at Murray Manor & Harris House

Our Agency is now conducting our competitive solicitations on an eProcurement Marketplace (as our Agency is paying all costs for the use of this Marketplace, there will not be any additional charges to your firm to use this Marketplace to download the IFB documents and/or submit a response to our Agency). To take part in this process, please follow these instructions:

DIRECTIONS TO ACCESS THE EPROCUREMENT MARKETPLACE

1. Access ha.internationaleprocurement.com (no "www").
2. Click on the "Login" button in the upper left side.
3. Follow the listed directions.
4. If you have any problems in accessing or registering on the eProcurement Marketplace, please call customer support at (866)526-9266.

Please complete the following information and return this page to my office by email to ccarlson@geaugamha.org (as always, a cover sheet is not necessary). Failure to complete and return this form will be grounds to remove your firm from our bidder's list. We look forward to your timely reply.

FYI, the above noted IFB is listed under the following "Main Service Category" within the eProcurement Marketplace: "Door Hardware and Locks."

Do you wish us to cease sending you these notices, which means we will remove you from our bidder's list? YES___ NO___.

Do you intend to follow the above detailed directions to access the Marketplace, register and consider submitting a bid? YES___ NO___ . If "NO," please explain following as to why: