



## COMMUNITY STAFF

**Dawn Farrell**  
Executive Director

**Carrie Carlson**  
Fiscal Manager / HR

**Kristine Sheets**  
Waiting List Specialist

**Tina Renfro**  
HCV Manager

**Sonia Whidden**  
Public Housing Supervisor

**Karen See**  
Public Housing Manager

**Tracy Richardson**  
FSS Coordinator

**DeRien Jackson**  
Verification Specialist

**Thomas Francisco**  
Maintenance Manager

**Wayne Mansfield**  
Asst. Maintenance Manager

**John Hollo,**  
**Steve Luoma,**  
**Bob Adams**  
**David Zern**  
Maintenance

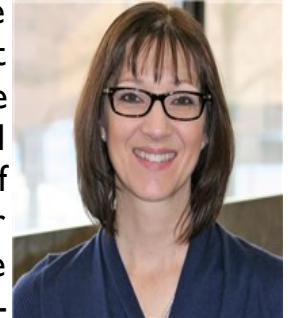


# Geauga Metropolitan Housing

## Note from the Director

### And it's a wrap!

Wow! It's hard to believe we're so close to the end of another year! 2020 certainly brought challenges as well as the opportunity for creative solutions, and 2021 kept things going. We're all learning to do things in ways we never thought of or expected. Thank you to all our families for your patience and understanding. To the entire GMHA Team, thank you for your patience, understanding, and flexibility too in addition to all your hard work during some unusual circumstances – you're awesome!



We enjoyed getting to see your creativity in the decorating contest. Hopefully you enjoyed it as much as we did! Congratulations to all the winners and thank you to everyone who participated. It was truly a bright spot in the year.

As you've been noticing, there are some new faces in the office and with maintenance. While we're sad to see folks leave and wish them all the best, we're looking forward to getting to know our new employees and watch them grow. Your patience is appreciated as we're all working together to assist you and learn new skills at the same time.

Here's wishing you and yours a wonderful holiday season and a healthy and relaxed 2022! *"A new year is like a blank book. The pen is in your hands. It is your chance to write a beautiful story for yourself."* ~ Unknown

## Changes to Flat Rent

Effective 1/1/2022, per GMHA's ACOP and in accordance with HUD guidelines, GMHA has completed the review of our Flat Rents as they relate to local rents and the HUD Published Fair Market rents for 2022.

New Flat Rents are as follow:

- 1 bedroom - \$615 per month
- 2 bedroom - \$750 per month
- 3 bedroom - \$955 per month
- 4 bedroom - \$1000 per month

These rates will be applied at your next Annual.



## Online Payment Option via Tenant Portal

The Tenant Portal has online payment capabilities by simply entering your checking or saving's account information and the amount you wish to pay.

**Therefore, we are cancelling the monthly ACH Program.**

Please contact Carrie Carlson at [ccarlson@geaugamha.org](mailto:ccarlson@geaugamha.org) to cancel your monthly payments ASAP. If you do not respond by May, 2022, she will be in touch directly for cancellation documentation.



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### Attention Pet Owners



With the cold weather upon us, this is a reminder to make sure you are still curbing and promptly picking up after your pet. It's not worth jeopardizing your lease agreement by disregarding the rules. Your compliance will keep our common grounds looking great and your neighbors will appreciate your consideration! Please contact you housing manager for a diagram of where to curb.

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### Message from Maintenance - Yes, snow season is here again!

#### Murray Manor and Harris House residents:

Maintenance does the best they can, but they cannot control Mother Nature. Watch for "black ice" that may form overnight from the freezing of water in the parking lot. Here are some helpful requests:

Please do not pull your cars up so that they are hanging over the sidewalk. Maintenance will not be responsible for dented license plates or scratched front ends from the snow blower trying to maneuver around the front end of your car.

Please be mindful when brushing off you vehicle. Do not throw snow onto the sidewalk. It makes it difficult to maintain clean sidewalks.

Do not overuse the salt that is provide at the entrances. A little bit of salt sprinkled on the walks goes a long way.

Please give the snow plow driver plenty of room and do not ask the driver to plow your parking spot. He will get to it if and when he can.

#### Multi bedroom units:

Please do not ask Maintenance to plow your driveway. The snow removal is your responsibility, and the Maintenance Dept. is not allowed to plow it.



## Welcome new Housing Manager, Karen See!

Hello,

I would like to personally take this time to introduce myself to all of GMHA. My name is Karen D. See and I joined the GMHA staff November 15, 2021 to be the new Public Housing Manager.

My housing authority experience comes from working at CMHA and EDEN. My favorite color is purple and I am a Netflix lover.

I look forward to working with each any everyone of you.



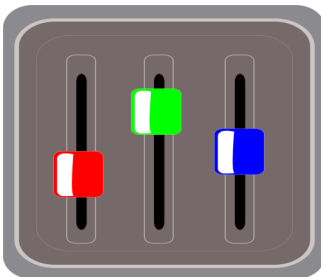
## A Note From the Public Housing Manager

**Income Reporting:** ALL income must be reported. Whether it is Child Support, Social Security, Wages from a job, Unemployment, or OWF from the Department of Human Services. This includes income for all household members.

**Annual Recertification reminder:** All paperwork is due at your annual recertification meeting. Please remember to bring all income verifications, 3 months bank statements, proof of college enrollment, list of bills paid to medical providers and any other requested documentation.

It is important to us that you understand these policies. If you have any questions, call Public Housing Manager, Karen See at 440-286-7413 Ext. 107.

## Noise, Hallways, and Guests



As it gets colder outside we tend to spend more time inside our apartments. Please remember the bass on your TV or radio travels. Please be considerate of our neighbors and keep the noise down. All guests / visitors are required to park at the main entrance of Murray Manor and Harris House and should be accompanied in the building by the resident at all times. Please keep conversation to the common areas as not to disturb neighbors.

## Upcoming Holidays and Special Days

**GMHA will be closed these days.**

December 24, 2021	Christmas Eve (closed)	Friday
December 25, 2021	Christmas Day	Saturday
December 30, 2021	New Years Eve (closed)	Friday
January 1, 2022	New Years Day	Saturday
January 17, 2022	Martin Luther King Day	Monday
February 21, 2022	Presidents Day	Monday



# January 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						<i>1 Rent Due New Years Day</i>
<i>2 Happy Mew Day for Cats</i>	<i>3 Festival of Sleep Day</i>	<i>4 Trivia Day</i>	<i>5 Monopoly Game Day</i>	<i>6 <b>Late Charges</b></i>	<i>7 Old Rock Day</i>	<i>8 Eagle Day</i>
<i>9 National Sunday Super Day</i>	<i>10 National Clean off your Desk Day</i>	<i>11 National Poetry at work Day</i>	<i>12 National Hot Tea Day</i>	<i>13 Rubber Ducky Day</i>	<i>14 Dress Up Your Pet Day</i>	<i>15 National Hat Day</i>
<i>16 World Snow Day</i>	<i>17 Offices Closed Martin Luther King Day</i>	<i>18 Winnie the Pooh Day</i>	<i>19 Popcorn Day</i>	<i>20 National Cheese Lovers Day</i>	<i>21 Sweatpants Day</i>	<i>22 Answer Your Cats Question Day</i>
<i>23 National Pie Day</i>	<i>24 National Compli- ment Day</i>	<i>25 Opposite Day</i>	<i>26 National Peanut Brittle Day</i>	<i>27 National Geo- graphic Day</i>	<i>28 Fun at Work Day</i>	<i>29 National Puzzle Day</i>
<i>30 Croissant Day</i>	<i>31 Grammy Awards Day</i>					



**Gauga**  
Metropolitan Housing Authority  
Your key to affordable housing in Geauga County.

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